

# Rental Application

## NOTICE TO ALL PROSPECTIVE TENANTS

Prior to any tenancy application being considered we kindly request each applicant to produce sufficient information. **YOU MUST PROVIDE A HARD COPY OF AT LEAST 1 FROM EACH CATEGORY FOR EACH OF YOUR TENANCY APPLICANTS.**

- A) IDENTIFICATION - Driver's License &/or Passport
- B) RENTAL REFERENCE Tenancy Ledger &/or Reference Letter
- C) INCOME Latest Pay Slips &/or Centre link Statement
- D) DOCUMENTATION Bank Statements

Should your application be successful we ask that your initial payment (rent & bond) be made by **CASH/BANK TRANSFER/CHEQUE OR MONEY ORDER ONLY** within 24 HOURS of your application approval.

### **Important Notes:**

This office only uses the **DEFT** rental payment system and we do not under any circumstances accept payments at our office.

EMAIL: [info@landandlease.com.au](mailto:info@landandlease.com.au)

2/168-176 Haldon Street, Lakemba NSW 2195, Australia

Phone: 02 97 505 188

[www.landandlease.com.au](http://www.landandlease.com.au)



**Authority by each applicant**

I authorize Land & lease Agents to:

1. Check with my employer, my agent & other referees named as to my suitability as a tenant.
2. To request & receive from any tenancy recording service regarding my previous tenancies
3. To report any details of the tenancy to any tenancy reporting service as the agent deems necessary including breaches of the tenancy agreement.
4. If the landlord has decided not to enter into a residential tenancy agreement for the premises concerned the whole of the holding deposit will be refunded
5. If the entering of an agreement is conditional to the landlord carrying out repairs or other work & the landlord does not carry out the repairs or other work during the specified period the whole fee will be refundable.
6. If the applicant/s decide not to enter into residential tenancy agreement the landlord may retain so much of the fee/ holding deposit as equal to the amount of rent that would have been paid during the period the premises were reserved.
7. If a residential tenancy agreement is entered in to the deposit is paid towards the rent for the residential premises concerned.
8. This form provides information about how your personal information, as required by the National Privacy Principles in the Privacy Act 1988, and seeks your consent to disclosures to the TICA Group of companies (TICA) in specified circumstances. If you do not consent to the disclosure of your personal information to TICA we cannot process your application. As professional asset manager we collect personal information about you. The information we collect can be accessed by you contacting our office.

**9. Primary Purpose:**

Before a tenancy is accepted we collect your information to assess the risk to our clients in providing you with a property you have requested to rent and if considered acceptable provide you with a tenancy for the property. In order to assess your application we disclose your personal information to: The Lessor/ Owners for approval or rejection of your application, TICA Default Tenancy Control Pty Ltd and TICA Assist Pty Ltd to assess the risk to our clients and verify the details provided in your tenancy application, Referees to validate information supplied in your application and Other real Estate Agents to assess the risk to our clients.



MyConnect is a FREE & EASY to use utility connection service available for tenants

**Yes, Please Contact Me**

**Tick here to opt out**

**I hereby declare that all information provided is true & correct.**

Signature of applicant 1

Signature of applicant 2

Date: / /

Date: / /

**10. Secondary Purpose:**

During and after the tenancy we may disclose your personal information to: Trades people to contact you to repairs and maintenance of the property, Tribunals or Courts having jurisdiction seeking orders or remedies, Debt Collection Agencies and affiliated industries. TICA Default Tenancy Control Pty Ltd to record details of your tenancy history. Lessors/ Owner insurer in the event of an insurance claim and future rental references to other asset managers/owners.

**11. TICA Statement**

As the TICA Group may collect personal information about you, the following information about the TICA Group is provided in accordance with the National Privacy Principles in the Privacy Act 1988. TICA Default Tenancy Control Pty Ltd (ABN 84 087 400 379) is a tenancy database that records tenants personal information from its members including tenancy application inquiries and tenancy history. TICA Assist Pty Ltd (ABN 84 087 400 379) is a database company that records information from mercantile agents and associated industries. In accordance with the National Privacy Principles you are entitled to have access to any personal information that we may hold on any of our databases. To obtain your information from the TICA Group proof of identity will be required and can be made by mail to: TICA Public Inquiries PO BOX 120, CONCORD NSW 2137 a fee of \$14.30.

**12. TICA Primary Purpose**

The TICA Group collects information from its members and provides such information to other members as a risk management system for the purpose of assessing a tenancy application. The TICA Group does not provide any information that it collects to any other individual or organisation other than its own group of companies for any other purpose other than assessing a tenancy application or risk management system or locating system other Group than government departments and or agencies allowed by law to obtain information from the TICA Group. The personal information that the TICA Group may hold is as follows: Name, date of birth, driver's license, proof of age card number and or passport number (expect Australians) and address at time of making a tenancy application, comments made by a TICA member in relation to your tenancy, Which members you rented through and which members you applied to and which members are seeking you.

**13. MyConnect – Connection of utilities**

Unless I have opted out below, I: consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent; acknowledge the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities.

Address: \_\_\_\_\_

Total No of:-Adults \_\_\_\_\_ Children \_\_\_\_\_ Ages of children \_\_\_\_\_ Pets \_\_\_\_\_

Lease: -12 / 18 / Other Months Commencing: - \_\_\_\_ / \_\_\_\_ / \_\_\_\_ RENT: - \$ \_\_\_\_\_ PW

Rent in advance (2 weeks Rent) \$.....

Bond (Equal to 4weeks rent) \$ \_\_\_\_\_

Total Payable \$ \_\_\_\_\_

**Details of applicant 1**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

Lic No \_\_\_\_\_ DOB \_\_\_\_\_

**Employment**

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Ph: \_\_\_\_\_ Years \_\_\_\_\_

Currently salary \_\_\_\_\_ per week

**Current Tenancy details**

Agent \_\_\_\_\_

Phone \_\_\_\_\_ Rent \_\_\_\_\_

Period live at address \_\_\_\_\_ Mth/Yrs

Reason for leaving: \_\_\_\_\_

**Previous tenancy history**

Address \_\_\_\_\_

Agent \_\_\_\_\_ Phone \_\_\_\_\_

Rent \_\_\_\_\_ Length \_\_\_\_\_

**Details of applicant 2**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

Lic No \_\_\_\_\_ DOB \_\_\_\_\_

**Employment**

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Ph: \_\_\_\_\_ Years \_\_\_\_\_

Currently salary \_\_\_\_\_ per week

**Current Tenancy details**

Agent \_\_\_\_\_

Phone \_\_\_\_\_ Rent \_\_\_\_\_

Period live at address \_\_\_\_\_ Mth/Yrs

Reason for leaving: \_\_\_\_\_

**Previous tenancy history**

Address \_\_\_\_\_

Agent \_\_\_\_\_ Phone \_\_\_\_\_

Rent \_\_\_\_\_ Length \_\_\_\_\_



**APPLICANT 1**

**General Information**

**Emergency Contact/ Next of Kin**

Please provide an emergency contact not residing with you

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_

Mobile \_\_\_\_\_

Do you have any other applications pending on other properties? Y / N

Has your tenancy ever been terminated by a landlord or agent? Y / N

If Yes, Why? \_\_\_\_\_

\_\_\_\_\_

Have you ever been refused a property by any landlord or property manager? Y / N

If Yes, Why? \_\_\_\_\_

\_\_\_\_\_

Are you in debt to another landlord or agent? Y / N

If Yes, for how much? \$ \_\_\_\_\_

Have any deductions ever been made from your Bond? Y / N

If Yes, Why? \_\_\_\_\_

\_\_\_\_\_

Are there any reasons that would effect your future rental payments? Y/N

If Yes, Why? \_\_\_\_\_

\_\_\_\_\_

**APPLICANT 2**

**General Information**

**Emergency Contact/ Next of Kin**

Please provide an emergency contact not residing with you

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_

Mobile \_\_\_\_\_

Do you have any other applications pending on other properties? Y / N

Has your tenancy ever been terminated by a landlord or agent? Y / N

If Yes, Why? \_\_\_\_\_

\_\_\_\_\_

Have you ever been refused a property by any landlord or property manager? Y / N

If Yes, Why? \_\_\_\_\_

\_\_\_\_\_

Are you in debt to another landlord or agent? Y / N

If Yes, for how much? \$ \_\_\_\_\_

Have any deductions ever been made from your Bond? Y / N

If Yes, Why? \_\_\_\_\_

\_\_\_\_\_

Are there any reasons that would effect your future rental payments? Y/N

If Yes, Why? \_\_\_\_\_

\_\_\_\_\_